



2026-2027 Education Subsidy Communication

We are pleased to share information about the Educational Subsidy available to eligible full-time employees for qualifying educational expenses.

Important Process Change: SECC is no longer requiring employees to submit a subsidy request card to the Conference office. Instead, please work directly with the school your child is attending and follow the school's process for requesting educational subsidy.

Below is the policy and process information for the educational subsidy available at the three schooling levels: Preschool, TK-12, and Higher Education.

If you have questions about the educational subsidy or the process for requesting it, please contact Giselle Garcia at giselle.garcia@seccsda.org or 951-509-2352.

Preschool Subsidy

Eligible Schools

The preschool subsidy applies only to SECC preschools.

Eligible Employees

The following full-time employees are eligible:

- Exempt TK-12 employees
- Exempt pastors
- Conference office employees
- **NOTE:** ECE employees are NOT eligible

Subsidy Amount

The preschool subsidy is 35% of tuition and fees. This amount is calculated on the gross tuition and fee charges before any discounts are applied.

How to Request the Subsidy

Employees should inform the preschool administration upon application that they are requesting the educational subsidy.



TK-12 Subsidy

Eligible Schools

The TK-12 subsidy applies to schools listed in the GC Yearbook. It does not apply to self-supporting institutions.

Eligible Employees

The following full-time employees are eligible:

- Exempt ECE employees
- Exempt TK-12 employees
- Exempt pastors
- Conference office employees
- Hourly school, ECE, and church employees, if the student attends an SECC-operated school

Subsidy Amount

For non-residential students, the subsidy is 35% of tuition and fees.

For residential students, the subsidy is 70% of tuition and fees.

Important Subsidy Notes

- The subsidy is not calculated on residential charges.
- For non-NAD schools, the subsidy is available up to 70% of Monterey Bay Academy tuition and fees.

How to Request the Subsidy

Employees should work directly with the school to request the subsidy during the application and financial clearance process. We have provided a subsidy form that many schools use, but each school may determine whether the form is necessary.

Important Note: If your spouse works for a non-SECC Adventist institution that also provides educational subsidy, such as La Sierra University or Loma Linda University, please inform the school your child is attending. The school will need this information so the subsidy payment can be split appropriately between SECC and the other Adventist institution.



Higher Education Subsidy

Eligible Schools

The Higher Education Subsidy applies to schools listed in the GC Yearbook. It does not apply to self-supporting institutions.

Eligible Employees

The following full-time employees are eligible:

- All exempt employees

Subsidy Amount

For non-residential students, the subsidy is 35% of tuition and fees.

For residential students, the subsidy is 70% of tuition and fees.

Important Subsidy Notes

- The subsidy is not calculated on residential charges.
- For students enrolled in universities outside the North American Division, residential students may receive up to 70% based on La Sierra University amounts for tuition and fees.

How to Request the Subsidy

Employees should request the subsidy as part of the school's application, registration, or financial clearance process. Each school has its own forms and procedures, so employees should contact the school directly for instructions.

Important Note: If your spouse works for a non-SECC Adventist institution that also provides educational subsidy, such as La Sierra University or Loma Linda University, please inform the school your child is attending. The school will need this information so the subsidy payment can be split appropriately between SECC and the other Adventist institution.

EDUCATIONAL SUBSIDY REQUEST AND BILLING FORM

Southeastern California Conference of Seventh-day Adventists

Purpose: Families complete Section 1 and submit this form to the school. The school completes Section 2 for billing and sends the billing information to SECC. Employees should not send this form directly to the Conference office.

SECTION 1: To Be Completed by Employee / Family

Complete this section and submit it to the school your child is attending. Follow the school's process for requesting educational subsidy.

Parent/Guardian 1 Name		Workplace / Employer	
Parent/Guardian 2 Name		Workplace / Employer	
SECC Employee Email		SECC Employee Phone	

Important: If your spouse works for a non-SECC Adventist institution that also provides educational subsidy, such as La Sierra University or Loma Linda University, please inform the school so billing can be split between institutions.

Students Requesting Subsidy

Student Name	Grade

SECTION 2: To Be Completed by School / Educational Institution Only

The school should complete this section for billing after confirming the student's charges and applicable subsidy amount. Schools are not required to use this form but use it as an example of information needed.

School Name		School Contact Name	
Billing Period / Term		Date Submitted	

Billing Detail

Student Name	Grade	Tuition & Fees Incurred	Subsidy Rate 35% / 70%	Total Eligible Subsidy	Amount Billed to SECC	Other Institution Amount, if any	Notes

REMINDER: Split billing: If another Adventist institution also provides subsidy for the student, bill SECC for only its portion, typically half of the eligible subsidy amount, and bill the other institution directly for its portion.

School Official Certification

Name of School Official		Title	
Signature		Date	

Submit subsidy billing to: Giselle Garcia at giselle.garcia@seccsda.org, or as otherwise directed by SECC.