



# SEED GRANT

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## APPLICATION REQUIREMENTS

[www.communityservices.org](http://www.communityservices.org)

Seventh-Day Adventist Church  
North American Division



## Purpose

ACS Seed Grants are awarded to ACS programs in the U.S. and Bermuda and are intended to encourage innovation and increased humanitarian service in the community. The Canadian Union administers funds to support ACS in Canada, which may or may not include grant opportunities.

## Grant Description

Eligible ACS programs must be a church-based ministry associated with one or more local Adventist churches. The funded projects will establish a new ACS ministry or improve an existing one.



### • Eligible expenses

- The Seed Grant assists with **capital purchases only**. For example: equipment, tables, shelving, or computers - items which will be used repeatedly to serve multiple clients.
- The costs of supplies associated with renovating spaces primarily used for ACS ministries are also eligible for funds. **This does not include permits or labor costs.**
- Seed grants fund **cannot** be used for operating expenses such as utilities, purchase of a building, salaries, or rent.
- Other expenses may be included in your budget to demonstrate the scope of the project, but only eligible capital expenses will be considered for funding.

### • Partnership

- The Seed Grant is a partnership between three contributing entities:
- **NAD ACS:** Approved requests will receive awards of up to 75% of the eligible project expenses with a maximum of \$10,000 per request.
- **Local Church and Conference:** Working together, these local entities will fund at least 25% of the budget. While there is no minimum amount required of each entity, they should both be represented. The financial commitments of each will be taken into account during the review process.

### • Frequency to Receive Funding

- Programs that receive funding may apply again after three (3) full calendar years. **IE:** If awarded in 2026, you can apply again in 2030.

## Application Process

- **First, contact your local Conference ACS director to discuss your project** and goals. Work with them throughout your proposal process.
- Solicit commitments of funding from your church/ACS Center, the local conference, and any other sources of funding that may be available to you.
- Letters of endorsement from your Conference ACS director and one of the Conference Administrators **are required in your application.**
- If possible, attach photos of what you plan to purchase within your application.
- Once the application is submitted, it cannot be revised. However, it can be saved as a draft. A link will pop up. Please copy the link to make edits before submitting your final application.
- Check the seed grant webpage for dates when the online Application portal opens. The webpage link is below.
- The ACS Grants Review Committee will evaluate your application. Applications that meet the criteria are then recommended to the NAD ACS Board for final approval. You will be notified of the results approximately 6 weeks after the application deadline.

## Reporting

Awarded funds will be sent to the local conference office who will forward it to the local church. The local church treasurer will keep all financial records for the project and ensure that the money is being spent on the approved expenses.

All grant recipients are required to **submit a report within six months of receiving the funds.** If your project is not ready to spend the funds in that time frame, please hold your proposal until the next deadline

Visit the ACS Seed Grant webpage: [www.communityservices.org/seedgrant](http://www.communityservices.org/seedgrant)



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