

CURRENT SECC JOB OPPORTUNITIES

Southeastern California Conference of Seventh-day Adventists

April 21, 2026

Southeastern California Conference is a religiously qualified Equal Opportunity Employer, with the right to prefer Seventh-day Adventists in hiring. It is our policy to recruit and promote all jobs based on merit, qualifications, competence, attitude, and spiritual commitment. No aspect of employment shall be influenced by race, color, national origin, sex, age, or handicap.

Pine Springs Ranch Retreat Center

Reservations Secretary. Full-Time. Pine Springs Ranch is seeking a dependable, organized, and mission-minded Reservations Secretary to provide clerical and secretarial support to the Associate Director and Executive Director while managing conference center reservation functions. Responsibilities include answering incoming calls, greeting visitors and vendors, scheduling and leading tours for potential guests, preparing correspondence and forms, responding to reservation inquiries, ensuring contracts and required documents are completed, communicating guest needs to appropriate departments, informing desk clerks of group needs, completing post-visit billing paperwork, filing, and providing excellent customer service. This position primarily works weekdays, with rare weekend work as needed.

The ideal candidate will have a high school diploma or equivalent, a minimum of two years of guest relations and/or secretarial experience, and strong computer skills, including Microsoft Office; some accounting experience is preferred. Bilingual Spanish is preferred but not required. Candidates should be organized, detail-oriented, adaptable, able to work independently, and committed to maintaining confidentiality while providing excellent customer service. Because Pine Springs Ranch is located at approximately 5,000 feet elevation, candidates must be able to work in a mountain environment, including walking uneven terrain and lifting up to 30 pounds. Temporary lodging may be provided upon request, based on availability. Candidates should also demonstrate a spirit of harmony with the mission and practices of the Seventh-day Adventist Church.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/53>

Remuneration: \$17.90 - \$23.77 per hour

Churches

Employment Applications may be downloaded from [Employment Application - writable.pdf \(seccadventist.org\)](#)

SOUTH BAY SDA CHURCH

Children's Ministry Coordinator. Part-Time. The South Bay SDA Church is seeking a passionate and organized Children's Ministry Coordinator to lead and grow our ministry to children and families. Key responsibilities include planning, coordinating, and overseeing weekly children's ministry programs (e.g., Sabbath School, midweek gatherings, special events). Preferred background in education, child development, or ministry leadership. If interested, please send your resume and application to Pastor Raymond Sasa at Raymond.sasa@seccsda.org.

Remuneration: \$23.45 per hour - \$29.30 per hour

Children's Centers

For hourly school positions, please complete and send the Education Application to the contact listed in the posting.

Education Application: [Certificated Application fillable 9-17-19.pdf \(seccadventist.org\)](#)

LA SIERRA ACADEMY CHILDREN'S CENTER

Preschool Teacher. Part-Time. Candidates must have an understanding of child development and must be able to work cooperatively with others. Requirements include a minimum of 12 core units in Early Childhood Education. Prior preschool teaching experience, an AA or BA in ECE is highly preferred. Please send resume to glopez@lsak12.com.

Remuneration: \$16-\$25 per hour depending on years of experience

LOMA LINDA ACADEMY CHILDREN'S CENTER

Preschool Teacher. On-Call. Loma Linda Academy Children's Center is looking for a qualified candidate who can promote children's socio-emotional development and spiritual and mental health and prepare them for school readiness. A preschool teacher must have great love and patience for children and understand the science behind the "play to learn" curriculum. The ideal teacher will be able to anticipate a child's needs and be a self-starter. Applicants must have a minimum of 12 core early childhood units. If interested, please submit letter of interest, resume, and completed SECC Employment Application to Mariana Mitroi, Children's Center Director, at mmitroi@lla.org

Remuneration: \$20.64 per hour

MESA GRANDE ACADEMY CHILDREN'S CENTER

Preschool Teacher. On-Call. Mesa Grande Academy Children's Center is looking for an on-call, fully qualified teacher who loves working with children and their families. Candidates must be able to work cooperatively with others. Requirements include a minimum of 12 core units in Early Childhood Education. Prior preschool teaching experience, an AA or BA in ECE is highly preferred. Please send your resume to gloria.luna@mgak-12.org.

Remuneration: \$16-\$25 per hour depending on years of experience and units/degree.

EDUCATION DEPARTMENT

2025-2026 School Year

For hourly school positions, please complete and send the Education Application to the contact listed in the posting.

Education Application: [Certificated Application fillable 9-17-19.pdf \(seccadventist.org\)](#)

LOMA LINDA ACADEMY

Accounting Clerk. Full-time. The Loma Linda Academy Business Office is looking for an accounting clerk to provide customer service at the front counter. The ideal candidate will have at least 1-2 years of office experience and display a smile, kindness, and willingness to help each customer in every situation. Duties include taking payments and providing receipts, tracking payments for events, tours, and field trips and reconciling Excel spreadsheets for those payments. The accounting clerk will also prepare bank deposits, count cash and checks, sell scrip certificates, distribute mail, answer telephone calls, and open and close the office. In addition, the clerk will process tuition aid applications and Partnering for Eternity reports. A high school diploma is required. For information, please contact Claudia Hernandez, Assistant Business Administrator, at (909) 796-0161 x 3351 or by email at chernandez@lla.org.

Remuneration: \$20.24/hr - \$27.33/hr.

Desktop Support Technician. Full-time. The Loma Linda Academy IT Department is looking for a desktop support technician that can provide basic desktop support to the Academy's Windows, Mac, Chrome OS, iOS, and Android devices. The technician should be comfortable with troubleshooting devices and common IT issues in a school and office setting. Additional responsibilities include supporting audio/visual technologies, deploying and organizing technology assets, and assisting with software support. They should also be able to provide excellent customer service to all clients and users in a timely fashion. For more information or to submit a resume, please contact Duane Tan at dtan@lla.org

Remuneration: \$23.16 - \$30.07 per hour

Grounds Technician. Full-time. The Loma Linda Academy Plant Services Department is looking for an experienced grounds technician. The ideal candidate will have at least 1 - 2 years of grounds experience with knowledge of use and maintenance of lawn mowers, trimmers, edgers, computerized sprinkler controllers, and small power equipment. A high school diploma is required. This person will be responsible for grounds maintenance of school facilities and grounds. For information, please contact Gerson Gutierrez, Plant Services Director, at (909) 796-0161 x 3700 or by email at ggutierrez@lla.org.

Remuneration: \$17.63 - \$24.54 per hour

Senior Maintenance Technician. Full-time. The Loma Linda Academy Plant Services Department is looking for an experienced maintenance technician. The ideal candidate will have at least 2-3 years of maintenance experience with knowledge of a trade, such as carpentry, electrical, plumbing, or concrete. A high school diploma is required. This person will be responsible for general maintenance of school facilities and grounds. For more information, please contact Gerson Gutierrez, Plant Services Director, at (909) 796-0161 x3700 or by email at GGutierrez@lla.org.

Remuneration: \$22.46 - \$29.03 per hour

System Administrator. Full-time. The Loma Linda Academy IT Department is looking for a qualified system administrator to join their IT team. LLA is a large campus environment with over 1400 users and 1000+ workstations, consisting of two sites. It is highly recommended that the applicant has experience with administration of Microsoft Exchange, Office 365, Microsoft Active Directory and Entra ID, Windows Server, and MacOS Server. In addition, the candidate should be proficient at supporting Windows, MacOS, IOS, ChromeOS, Microsoft Office, and Adobe. Real world experience with VMware's ESXi platform is a big plus. Candidates should possess strong enterprise networking skills, preferably on Cisco hardware. And most important, be committed to providing quality service in a Christ-centered institution. For more information, or to submit resume, please contact Duane Tan at dtan@lla.org
Remuneration: \$27.30 to \$34.21 per hour.

Teacher's Aide/Supervisor/Crossing Guard. Part Time. Loma Linda Academy is seeking patient, flexible, caring, and energetic candidates for a part time Teacher's Aide/Supervisor/Crossing Guard. The position requires candidates to work closely with a classroom lead teacher in following lesson plans and working with small groups of students in and out of the classroom. Teacher Aide must love to work with younger students. The ability to work as a team member is highly valued and essential. If interested, please submit a resume and references to Rachel Romero, Elementary Vice Principal at rromero@lla.org
Remuneration: \$17.97/hr - \$20.74/hr

ORANGEWOOD ACADEMY

Teacher's Aide. Part-time. Orangewood Academy is seeking a part-time Teacher's Aide to support a multi-grade classroom in a caring, Christ-centered school community. The Teacher's Aide will work closely with the lead teacher to support daily instruction, assist with small groups, provide supervision, and help foster a positive learning environment. The ideal candidate is patient, flexible, dependable, and a team player who genuinely loves working with children and is committed to supporting students' academic, social, and behavioral growth. If interested, please email your resume and references to Zaidy Olivarria, Principal, email: zolivarria@orangewoodacademy.com
Remuneration: \$17.63 - \$20.39

EDUCATION DEPARTMENT

2026-2027 School Year

LAGUNA NIGUEL CHRISTIAN SCHOOL

Teacher/Principal. Full-time. Laguna Niguel Christian School's campus is in Laguna Niguel, California. The position available for the 2026-2027 school year is for grades 1-8 along with the administrative duties of the school. The current enrollment is 10 students. The ideal candidate will hold a bachelor's degree or higher along with a current SDA Teaching Certificate with several years of successful teaching experience. The exemplary candidate will demonstrate people skills, problem-solving abilities and demonstrate organization. All candidates must be in good and regular standing in the Seventh-day Adventist Church. Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/50>
For more information you can contact the Associate Superintendent Alison Jobson, alison.jobson@seccsda.org.
Remuneration: \$64,428 - \$91,286 depending on years of experience and NAD Certification

LOMA LINDA ACADEMY

Choir Director – Grades 7-12. Full-time. Seeking an experienced Choir Director to teach Jr. High, and High School choir, lead out in planning and presenting performances throughout Loma Linda Academy's constituent churches, and planning the annual choir tour. The ideal candidate will demonstrate a commitment to contributing and participating in a thriving and active campus life, a personal lifestyle in keeping with SDA principles, and a desire to work with teenagers. Applicants must have at least a bachelor's degree, NAD Teacher Certification, and secondary endorsement in Music.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/49>. For more information you can contact Robin Banks, High School Principal, at rbanks@lla.org.

Remuneration: \$56,862 - \$80,548 depending on years of experience and NAD Certification

High School Vice-Principal. Full-time. Seeking a collaborative leader who is detail-oriented and has a passion for working with young people. The vice-principal supports the high school administrative team in creating a safe and supportive environment for all students, helping with the implementation of curriculum, and supporting staff with a variety of initiatives and day-to-day needs. Responsibilities include student discipline, fostering a well-balanced environment that promotes spiritual and academic growth while providing opportunities for service, social development, and physical activity as well as overseeing various aspects of student life. The ideal candidate will demonstrate exceptional management and leadership abilities, strong interpersonal skills, and a proven capacity to build and maintain positive relationships with students, families, staff, and other stakeholders. They will uphold the school's mission and model the highest standards of professional and collegial conduct. Applicants must have at least a bachelor's degree and NAD Teacher and Administrator Certification; a master's degree is preferred.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/39>. For more information you can contact Robin Banks, High School Principal, at rbanks@lla.org.

Remuneration: \$59,878 - \$84,786 depending on years of experience and NAD Certification

Junior High Bible Teacher Plus Additional Classes Based on Certification, Experience, and Expertise. Full-time. Loma Linda Academy is seeking a Junior High Bible teacher to serve as a Christ-centered educator who supports the mission of Loma Linda Academy by providing high-quality instruction, fostering student growth, and contributing to a safe, supportive, and collaborative learning environment. The teacher demonstrates strong knowledge of curriculum, classroom management, and effective instructional practices aligned with standards-based education. As a member of the faculty, the teacher is expected to model Christian values in word and action, work collaboratively with colleagues through Professional Learning Communities, and support the spiritual, academic, social, and physical development of students. Teachers are also expected to fulfill assigned responsibilities both inside and outside the classroom. Minimum of a bachelor's degree in education, single subject for secondary or BA in Elementary Education or equivalent. NAD Teacher Certification with endorsement in relevant subject area.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/45>. For more information you can contact Amy Sovory, Junior High School Principal, at asovory@lla.org.

Remuneration: \$56,862 - \$80,548 depending on years of experience and NAD Certification

Junior High Boys P.E. Teacher Plus Additional Classes Based on Certification, Experience, and Expertise. Full-time. Loma Linda Academy is seeking a Junior High Boys P.E. teacher to serve as a Christ-centered educator who supports the mission of Loma Linda Academy by providing high-quality instruction, fostering student growth, and contributing to a safe, supportive, and collaborative learning environment. The teacher demonstrates strong knowledge of curriculum, classroom management, and effective instructional practices aligned with standards-based education. As a member of the faculty, the teacher is expected to model Christian values in word and action, work collaboratively with colleagues through Professional Learning Communities, and support the spiritual, academic, social, and physical development of students. Teachers are also expected to fulfill assigned responsibilities both inside and outside the classroom. Minimum of a bachelor's degree in education, single subject for secondary or BA in Elementary Education or equivalent. NAD Teacher Certification with endorsement in relevant subject area.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/47>. For more information you can contact Amy Sovory, Junior High School Principal, at asovory@lla.org.

Remuneration: \$56,862 - \$80,548 depending on years of experience and NAD Certification

Junior High History Teacher Plus Additional Classes Based on Certification, Experience, and Expertise. Full-time. Loma Linda Academy is seeking a Junior High History teacher to serve as a Christ-centered educator who supports the mission of Loma Linda Academy by providing high-quality instruction, fostering student growth, and contributing to a safe, supportive, and collaborative learning environment. The teacher demonstrates strong knowledge of curriculum, classroom management, and effective instructional practices aligned with standards-based education. As a member of the faculty, the teacher is expected to model Christian values in word and action, work collaboratively with colleagues through Professional Learning Communities, and support the spiritual, academic, social, and physical development of students. Teachers are also expected to fulfill assigned responsibilities both inside and outside the classroom. Minimum of a bachelor's degree in education, single subject for secondary or BA in Elementary Education or equivalent. NAD Teacher Certification with endorsement in relevant subject area.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/48>. For more information you can contact Amy Sovory, Junior High School Principal, at asovory@lla.org.

Remuneration: \$56,862 - \$80,548 depending on years of experience and NAD Certification

Junior High Science Teacher Plus Additional Classes Based on Certification, Experience, and Expertise. Full-time. Loma Linda Academy is seeking a Junior High Science teacher to serve as a Christ-centered educator who supports the mission of Loma Linda Academy by providing high-quality instruction, fostering student growth, and contributing to a safe, supportive, and collaborative learning environment. The teacher demonstrates strong knowledge of curriculum, classroom management, and effective instructional practices aligned with standards-based education. As a member of the faculty, the teacher is expected to model Christian values in word and action, work collaboratively with colleagues through Professional Learning Communities, and support the spiritual, academic, social, and physical development of students. Teachers are also expected to fulfill assigned responsibilities both inside and outside the classroom. Minimum of a bachelor's degree in education, single subject for secondary or BA in Elementary Education or equivalent. NAD Teacher Certification with endorsement in relevant subject area.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/46>. For more information you can contact Amy Sovory, Junior High School Principal, at asovory@lla.org.

Remuneration: \$56,862 - \$80,548 depending on years of experience and NAD Certification

MESA GRANDE ACADEMY

Grade 5-12 Band Teacher. Part-time. Mesa Grande Academy is seeking a part-time Band teacher for the 2025-2026 school year and forward. Duties include: 5-6 band class (2x/week), 7-8 band class (2x/week), 9-12 band class (5x/week), periodic performances as constituent churches, and a music tour/field trip. We are looking for enthusiastic candidates who can motivate students in positive ways as they help students to pursue excellence in music. For further information or to arrange for an interview, please contact Alfred Riddle at (909) 795-1112 x101 or email your resume, certificated application, and spiritual commitment to alfred.riddle@mgak-12.org.

Remuneration: \$19,294 - \$27,324, depending on years of experience and NAD certification

OCEANSIDE ADVENTIST ELEMENTARY

Transitional Kindergarten / Kindergarten Teacher. Full-time. Oceanside Adventist Elementary is seeking a passionate TK/K Teacher to lead our early learning classroom in a caring, Christ-centered school community. The TK/K Teacher will cultivate a warm, engaging environment that supports students during their foundational years of development. This role fosters a supportive classroom that balances academic excellence with social emotional growth and hands-on learning experiences. The ideal candidate will be a collaborative educator who is committed to nurturing the whole child and helping students grow academically, socially, and spiritually. This teacher will work alongside a supportive team to create a positive, Christ-centered learning environment that values community, encouragement, and strong relationships with students and families. Applicants must have at least a bachelor's degree and ideally a NAD Teaching Certificate or willing to obtain one.

Please click the following link to start the application process: <https://seccsda.bamboohr.com/careers/42>. For more information you can contact Stephen Zurek, Associate Superintendent, email: Stephen.Zurek@seccsda.org or Taylor Haugen, Principal, email: thaugen@myoae.com.

Remuneration: \$64,428 - \$91,286 depending on years of experience and NAD Certification

REDLANDS ADVENTIST ACADEMY

High School English Teacher. Part-time. Seeking a caring, collaborative and experienced High School English teacher who is knowledgeable, organized and passionate about student achievement and success. The position requires the love of young people and a willingness to serve others and minister through education. The candidate will possess a love for teaching and leading students to Christ. Along with the skills of a master teacher, we are seeking someone that is dynamic, creative, and will bring energy to our team. Strong communication skills along with timely grading and feedback are also an important factor for this position. An SDA teaching certificate with an endorsement in English is preferred.

Please click the following link to start the application Process: <https://seccsda.bamboohr.com/careers/37>.

For more information you can contact Bill Arnold, Principal, at barnold@redlandsacademy.org.

Remuneration: \$16,412 - \$38,544 depending on years of experience and NAD Certification